

CRA RESOLUTION NO. 2019-001

A RESOLUTION OF THE OCOEE COMMUNITY REDEVELOPMENT AGENCY ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020; PROVIDING FOR BUDGET ADJUSTMENTS AND THE APPROPRIATION OF FUNDS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Ocoee Community Redevelopment Agency (the “CRA”) was created pursuant to Part III, Chapter 163, Florida Statutes, and Ordinance No. 2006-007 of the City of Ocoee, Florida; and

WHEREAS, the CRA is a dependent special district under Chapter 189, Florida Statutes, known as the Uniform Special District Accountability Act (the “Special District Act”); and

WHEREAS, the Special District Act requires all special districts, including dependent special districts, such as the CRA, to adopt a budget for each fiscal year by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE OCOEE COMMUNITY REDEVELOPMENT AGENCY, AS FOLLOWS:

SECTION 1. Authority. The CRA has the authority to adopt this Resolution pursuant to the Special District Act.

SECTION 2. Adoption of Budget. The governing body of the CRA does hereby approve and adopt a budget for the CRA for Fiscal Year 2019-2020. A copy of the budget is attached hereto as Exhibit “A” and incorporated herein by reference.

SECTION 3. Budget Adjustments. As of the date of adoption of the Budget for Fiscal Year 2019-2020, the governing body of the CRA may not have received the final calculations regarding tax increment revenues and/or carried forward monies to be deposited into the Community Redevelopment Trust Fund for the Community Redevelopment Area which will be available for use by the CRA for Fiscal Year 2019-2020. Accordingly, the governing body of the CRA does hereby direct that tax increment revenues received and/or monies carried forward in excess of the projected budgeted revenues be allocated to the 4900 Reserve for Contingency line item as set forth in Exhibit "A" and that any shortfalls in the projected budgeted tax increment revenues and/or monies carried forward be deducted from the 4900 Reserve for Contingency line item as set forth in Exhibit "A". The Executive Director of the CRA is hereby authorized to administratively make any adjustments to the budget which may be required to implement the provisions of this section.

SECTION 4. Appropriations. There are hereby expressly appropriated out of anticipated revenues all funds and monies necessary to meet the appropriations stipulated by and in the attached budget.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.


SECTION 6. Effective Date. This Resolution shall become effective immediately upon passage and adoption, and the budget adopted and approved by this Resolution shall be effective as of October 1, 2019.

PASSED AND ADOPTED this 17th of September, 2019.


APPROVED:

ATTEST:

**OCOEE COMMUNITY
REDEVELOPMENT AGENCY**



Melanie Sibbitt, Secretary

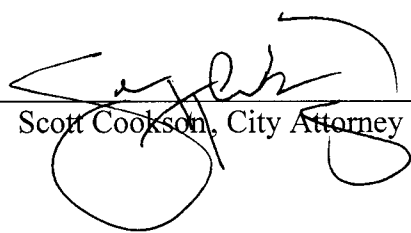


Richard Firstner, Chair

(SEAL)

**FOR USE AND RELIANCE ONLY
BY THE OCOEE COMMUNITY
REDEVELOPMENT AGENCY,
APPROVED AS TO FORM AND LEGALITY**
This 17th day of September, 2019.

SHUFFIELD, LOWMAN & WILSON, PA

By: 

Scott Cookson, City Attorney



FIFTY WEST

Exhibit "A"

FY 2019-2020 CRA BUDGET DETAIL & CIP WORK PROGRAM

The following provides a more detailed overview of the CRA's budget and capital work program.

PERSONNEL **\$377,365**

This account covers salary, FICA, and benefit costs for the CRA Administrator, the CRA Administrative Assistant, and a percentage of the Assistant City Manager and the City Manager personnel cost. This line item is new to the CRA. In past budgets, employee related costs were assigned to the "Transfers Out" category.

OPERATING EXPENSES **\$390,100**

3101 Legal Expense - \$12,000

- Legal costs associated with potential acquisitions, legal review of documents, attendance at CRA Board meetings and other legal issues pertaining to implementation of the CRA Plan and/or amendment, or other planning documents; as well as, the day to day activities of the office of the CRA. This amount is the same as FY 18-19.

3128 Professional Services/Other – \$10,500

- The allocation includes funds to support annual report design, marketing, and graphic services including promotional materials and advertising for Fifty West. This account was increased from \$7,500 to better reflect the use experienced in 2018-2019.

3400 Contractual Services – \$235,000

- Provides funds for graphic design services for the creation of materials and displays.
- Economic development marketing services.
- Planning services related to implementing the CRA's vision, including additional small area studies and small design projects that are not yet identified within the Capital Projects' category.
- Landscape and ground maintenance for State Road 50 and other CRA rights-of-way.

This account was increased from \$150,000 to account for the added landscape maintenance for the CRA.

4000 Travel Expense - \$10,000

4100 Telephone Expense - \$4,000

4200 Postage and Freight - \$500

4700 Printing and Binding - \$3,500

- For various print jobs, such as the CRA Annual Report, CRA Target Area Special Development Plan Booklets, and miscellaneous printing and binding.

4800 Newsletter Expense – \$1,000

- Provides funds for outside printing of newsletter and flyers.

4900 Reserve for Contingency – \$75,000

- In order to provide greater flexibility to the Board for future endeavors, excess revenues, and unexpended capital funds have been placed into the fund to facilitate the implementation of projects or development opportunities not yet identified. This account was increased from \$50,000 in FY 18-19.

4901 Administrative Legal Ads – \$600

4902 Miscellaneous Expense - \$350

5100 Office Supplies - \$500

5200 POL Supplies- \$500

5202 Operating Supplies - \$1,000

5216 Copying Expense - \$1,000

5235 Computer Equipment/Software - \$2,000

5401 Books/Subscriptions - \$150

5402 Professional Dues - \$2,500

5405 Training Expense - \$5,000

8200 Community Promotions - \$15,000

- Provides funding for sponsorship of local events and Founders' Day.

8205 Public Relations Development – \$10,000

- Provides funds for a variety of expanded promotional activities designed to broaden CRA awareness including participation at the national and local ICSC conferences, business promotional programs, and specialty public relations activities.

6302 Capital Improvements - \$2,426,815

The following provides details for each of the three (3) capital improvement program categories.

- **Ongoing Projects from FY 2018/2019 (\$1,485,000)**
 - N Blackwood Avenue (\$100,000) – The total construction cost of this project is currently estimated at \$1,200,000. Based on timing of the City Center development, staff estimates expending \$100,000 in FY 19-20 and the remainder in FY 20-21 and FY 21-22.
 - SR 50 – SR 429 Median Landscaping (\$615,000) – FDOT grant for \$775,000, and City/CRA portion is around \$615,000. This includes the Construction Inspections services (CEI), maintenance costs through establishment period, and the non-reimbursable costs.
 - Wellness Park (\$520,000) – Total construction is currently estimated at \$1,800,000. We estimate initiating construction in mid to late 2020 and expending approximately \$520,000 in FY 19/20. Staff will also be seeking additional funding sources that will decrease CRA dollars in FY 2021.
 - S. Bluford Streetscape Design & Engineering (\$250,000), this will have to go out to bid since the project is over 2 million. The estimated construction cost is over \$3,000,000. CRA Staff is hoping to get the design underway in December 2019. estimated design fee is between \$200,000 - \$250,000. Staff will need to secure supplemental funding for this project. Construction is not estimated to commence until FY 2020 - 2021.
- **New Projects (\$775,000)** - Miscellaneous beautification and/or capital projects that meet the intent as defined by the Community Redevelopment Plan, but not yet identified.
- **Acquisition/Incentives (\$166,815)** – This item covers the cost of potential appraisal or site assessment costs; furthermore, it provides funding for potential developer incentives.

6401 Vehicles - \$40,000.00

- CRA staff need a vehicle in order to perform inspections within the CRA, as well as to take potential business owners, developers, and other interested parties, organizations and/or agencies on tours of the Fifty West Redevelopment District. The CRA Division once had a vehicle; but, when that vehicle was decommissioned, a replacement car was not provided. CRA staff will have the CRA/Fifty West logo placed on the vehicle along with contact information.